

# MINUTES

Lamoni School Board Meeting  
Wednesday, September 14, 2016  
6:00 p.m. in Room 411

## SCHOOL BOARD MEMBERS

Chip Millslagle, President  
Michele Dickey-Kotz, Vice President  
Lisa Jones, Board Secretary

Bob Bell  
Larry Heltenberg  
Cody Shields

## ADMINISTRATION

Chris Coffelt, Superintendent  
Alan Dykens, PK-12 Principal  
Ted Smith, Dean of Students

## PUBLIC HEARING MINUTES

The Lamoni Community School Board of Education held a Public Hearing on Wednesday, September 14, 2016. Board Vice-President Michele Dickey-Kotz called the meeting to order at 6:06 p.m.

- The meeting was called to order, **Motion by Shields, second by Bell.** Motion carried unanimously.
- The Board moved to approve to open the Public Hearing at 6:06 p.m. **Motion by Heltenberg, second by Shields.** Motion carried unanimously.

The Lamoni Community School Board of Education held a Public Hearing on the proposed renewal of the Instructional Support Levy (ISL). The levy is available to the Lamoni School District to increase the spending authority of the General Fund, which is the primary fund that supports teaching and learning for our students.

Verle Norris, Norris Law Firm and Attorney for Lamoni Community Schools, reviewed the process for renewal of the levy.

Josh Culberson attended the Public Hearing and expressed his interest in continuing the Instructional Support Levy. He felt the School District benefits from the additional funding.

- The Board moved to adjourn the Public Hearing at 6:12 p.m. **Motion by Shields, second by Heltenberg.** Motion carried unanimously.

## REGULAR BOARD SESSION MINUTES

The Lamoni Community School Board of Education met in regular session in Room 411, September 14, 2016. Board Vice-President Michele Dickey-Kotz called the meeting to order at 6:12 p.m.

Board Members present: Bob Bell, Michele Dickey-Kotz, Larry Heltenberg, Cody Shields

Board Members absent: Chip Millslagle

Others in attendance were: Chris Coffelt, Alan Dykens, Ted Smith, Lisa Jones and Verle Norris

## CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The board of education meeting agenda as amended. **Motion by Shields, second by Bell**
- Minutes of the previous monthly meeting on August 8, 2016, **Motion by Shields, second by Heltenberg**
- Financial reports for General, Management, Physical Plant and Equipment Levy, Capital Projects, Debt Service, Activity reports, Scholarship reports, Lunch Reports, Entrepreneurship and summary list of September bills. **Motion by Shields, second by Bell.** All motions carried unanimously.

General Fund	\$	51,251.98	Activity Fund	\$	5,615.19
Nutrition Fund	\$	3,412.83	Management	\$	42.00
PPEL	\$	13,697.04	Entrepreneurial Club	\$	122.29

## DISTRICT REPORTS:

*Superintendent Coffelt's report was shared, which included the following highlights:*

- Current Facility Projects ongoing at the school district include: upgrade of electrical service at the Middle School, renovation of the greenhouse and design and installation of a preschool playground at the elementary.
- September is Attendance Awareness Month. The Iowa Department of Education now requires Iowa School Districts to monitor and report chronic absenteeism, when students miss more than 10% of school, for any reason.
- Decatur County Conservation Board has hired a Naturalist who also will help serve area school Districts.
- The Iowa Career and Technical Education Service Area has been redesigned to put more emphasis on careers in Agriculture, Food and Natural Resources; Business, Finance Marketing and Management; Health Services; Human Services; Applied Sciences, Technology, Engineering and Manufacturing; and Arts, Communications and Information Systems.
- The Bluegrass Conference Board of Control will meet on Wednesday, September 21

*Principal Dykens' report was shared, which was included the following highlights:*

- Five sessions are now offered in the "Exploration Academy" held on Friday afternoons during early release. Approximately 20-30 students are participating in this program.
- The focus during teacher professional development is on professional learning communities and team building.
- Tornado and Fire Drills are planned the weeks of September 19 - 30

- September 22 is Picture Day.
- Athletics/Activities
  - Volleyball has a 7-2 Record. They play Diagonal at Diagonal on Sept 15. Next home game is a Triangular on September 20 with ACA and TC.
  - Football has a 2-1 Record. Home game vs Bedford this Friday, September 16 at 7:00 p.m.
  - Homecoming Football Game is October 7 vs Murray.
  - First Middle School Football game is September 19 at Mormon Trail starting at 4:30 p.m.
  - Cross Country is at Southwest Valley on September 15 and at Eddyville-Blakesburg on September 20
- A musical will be held this fall, Alice at Wonderland. Initial tryouts conducted and callbacks will be Friday, September 16 at 1:30 p.m.
- Athletic Eligibility Check will start Friday, September 16 and will continue every 2 weeks. Any student with a current "F", beginning on Monday will be suspended from Athletics for 2 weeks. All grades are to be posted by teachers, Friday at 1:00 p.m.
- Jennifer Eason has been honored as National Merit Scholarship Semi-finalist.

Dean of Students Smith's report was shared, which included the following highlights:

- 2016-2017 Coaching Handbook was reviewed.
- A list of contracted coaches were reviewed for the 2016-2017 Athletic season.

The Teacher Leadership Team presented their goals for the school year. They expressed their excitement of the new opportunities this TLC grant has allowed. Some of their goals are:

1. Support new teachers
2. Retain effective teachers
3. Develop teacher schedules so they have time for peer collaboration
4. Professional Growth opportunities
5. Implement technology in the classroom
6. Curriculum and content

#### **ACTION ITEMS:**

- The Board moved to approve Jean Patience as the 2016-2017 K-12 Art Teacher. **Motion by Shields, second by Heltenberg.** Motion carried unanimously.
- The Board moved to approve the hiring of Lindsey Foster as the Drama Sponsor. **Motion by Shields, second by Heltenberg.** Motion carried unanimously.
- The Board moved to approve a one-on-one Special Education paraprofessional position due to new Special Education students. Linda Johnson has been approved for this position. **Motion by Shields, second by Bell.** Motion carried unanimously.
- The Board moved to approve Mary Anne Martin as the Middle School Assistant Volleyball Coach for the 2016-2017 year. **Motion by Bell, second by Heltenberg.** Motion carried unanimously.
- The Board moved to approve Tyler Whittom as the Volunteer Assistant Coach for Middle School Football. **Motion by Shields, second by Heltenberg.** Motion carried unanimously.
- The Board moved to renew the Board-approved Instructional Support Levy (ISL) for another 5 years until 2021. The levy is available to the Lamoni School District to increase the spending authority of the General Fund, which is the primary fund that supports teaching and learning for our students. The money supports instructional materials and supplies needed for students and curriculum needs. **There will be no tax increase** associated with this levy. **Motion by Shields, second by Bell.** Motion carried unanimously.
- Lisa Jones, Board Secretary, called for nominations for Board President. **Nomination by Bell, second by Shields** for Chip Millslagle for Board President.
- **Motion by Shields, second by Heltenberg** for nominations for Board President to cease. Motion carried unanimously.
- Lisa Jones, Board Secretary called for nominations for Board Vice-President. **Nomination by Shields, second by Heltenberg.** for Michele Dickey-Kotz as Vice-President.
- **Motion by Bell, second by Shields** for nominations for Board Vice-President to cease. **Nomination by Shields, second by Heltenberg.** Motion carried unanimously.
- The Board moved to table the date and time of the monthly School Board Meetings until all Board members are present. **Motion by Shields, second by Bell.** Motion carried unanimously.
- The Board moved to table the approval of the 2016-2017 Coaching Handbook until next month to allow time for directors to review the handbook in greater detail. **Motion by Shields, second by Heltenberg.** Motion carried unanimously.
- The Board moved to approve the following School Board committee assignments for 2016-2017: Teacher Leader Committee, Dickey-Kotz; SIAC Committee, Heltenberg; Collective Bargaining Committee, Millslagle and Bell; Technology Committee, Shields; School Foundation Committee, Heltenberg; IASB Delegate, Shields; Lamoni Early Education Preschool, Millslagle and Heltenberg; District Emergency Operations Committee, Bell and Shields; District Facilities, all Board members. **Motion by Bell, second by Heltenberg.** Motion carried unanimously.
- The Board moved to approve the 2016-2017 Class and Activity Fundraisers that were presented to the Board. **Motion by Shields, second by Heltenberg.** Motion carried unanimously.
- The Board moved to approve the Open Enrollment Applications of Piper Harris and Allison Leonard. **Motion by Shields, second by Bell.** Motion carried unanimously.
- The Board moved to approve the second reading of the 100 Series of Board Policies as well as additional updates provided by IASB. **Motion by Shields, second by Heltenberg.** Motion carried unanimously.
- The Board moved to approve a shared sponsorship for 2016-2017 with Central Decatur and Lamoni Community School District in the area of MS/HS Wrestling and High School Summer 2017 Softball. **Motion by Shields, second by Heltenberg.** Motion carried unanimously.

- The Board tabled the Shared Operational Functions option, Transportation, until a review can be provided by Administration. **Motion** by Shields, second by Heltenberg. Motion carried unanimously.

**INFORMATIONAL ITEMS:**

- The next School Board Monthly Meeting will be held 2nd week of October. Date and time to be determined.
- A tentative joint board meeting has been scheduled for Wednesday, September 28 at 6:30 p.m., pending confirmation by directors in both districts.

**ADJOURN**

- The Board moved to adjourn the meeting at 8:14 p.m. **Motion** by Shields, second by Heltenberg. Motion carried unanimously.

Michele Dickey-Kotz  
Board of Education Vice-President

Lisa Jones  
Business Manager/Board Secretary